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LOVE THE BROTHERHOOD, FEAR GOD.

.....
Constitution, Rules and Office
OF THE
Guild of S. Alban the Martyr
OTTAWA.

MEN'S BRANCH:

Adopted at a General Meeting, held in S. Albans School Room, Tuesday
Evening, October 24th, and Amended and Confirmed
at an Adjourned Meeting, held on Tuesday
Evening, October 31st, 1876.

VISITORS:

The Lord Bishop of Ontario—The Archdeacon of Ottawa.

WARDEN:

Rev. Canon. T. Bedford-Jones, L.L.B.

Rector of S. Albans.

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THE CONSTITUTION AND RULES

—OF THE—

Guild of S. Alban the Martyr

OTTAWA.

MEN'S BRANCH.

OBJECTS:

I. To unite Young Churchmen in love for their Church and for each other, by means of an Organization, entitled, The Men's Guild of S. Alban the Martyr.

II. To utilize to the best advantage whatever time, talents or attainments, each one may have at his disposal to promote GOD'S Glory and the well-being of the Church, under the direction of the Clergy of S. Albans.

III. To encourage the study of GOD'S Inspired Word, the Liturgy and Principles of the Church of England, and to foster a taste for the various branches of Science and General Literature.

MEMBERS.

1. Men in full Communion with the Church of England, who have been Confirmed and are habitual Communicants, and who having signed the Constitution and Rules of the Guild, declare their desire to assist in carrying out its objects. These shall be styled *Ordinary Members*.

2. Men who habitually attend the Services of the Church of England, and who having signed the Constitution and Rules, make the same declaration. These shall be styled *Associate Members*.

3. Men of age and good repute in the Church, who signify their desire to forward the interests of the Guild, and who shall be elected by a unanimous vote of the Subscribing Members, to an Honorary Membership, without the privilege of holding office or of voting at Guild Meetings. These shall be styled *Patrons*.

4. Ordinary Members, who have served the Guild well and faithfully for three consecutive years, and are recommended as such by the Council at a General Guild Meeting. These shall be styled *Fellows*, and be entitled to certain special privileges.

THE OFFICERS.

The Officers of the Guild shall consist of a Warden and Vice-Wardens, a Master and three

Deputy Masters, three Secretaries and a Treasurer, all of whom shall constitute the *Council of the Guild*: And of this Council five members shall form a quorum for the transaction of business.

THE WARDEN.—The Rector of S. Albans, for the time being, shall be *ex-officio* WARDEN of the Guild, and the Assistant Clergy *ex-officio* VICE-WARDENS. Any other Clergymen of the city of Ottawa and neighbourhood, being in Priests Orders, may be elected as Vice-Wardens at a General Guild Meeting. The WARDEN, or in his absence, one of the VICE-WARDENS, shall open and close the Guild Meetings, with the office authorized, and they shall be *ex-officio* members of all Committees.

THE MASTER.—The presiding officer of the Guild, styled a *Master*, shall be a Layman chosen from the Ordinary Members, and—after the third year from the date of foundation—from one of the Fellows. He shall take the Chair at all General Guild Meetings, summon and preside at Council meetings, and be *ex-officio* member of all Committees.

DEPUTY MASTERS.—There shall be *Three Sections* of the Guild, over each of which a Deputy Master shall preside. These Sections shall

be styled the Sections of Theology, of Science, and Literature. The Deputy Masters shall be chosen from the Fellows or from the Ordinary Members.

THE SECRETARIES.—There shall be a Secretary for each Section of the Guild, the Secretary of the Theological Section taking precedence, and undertaking the duties of secretaryship for the Guild generally. They shall record in a book the names of all who attend each meeting and the minutes of the business transacted, issue notices of meetings when required, and see that all the members sign the Constitution and Rules of the Guild.

THE TREASURER.—There shall be one Treasurer, who shall keep an account of all moneys received from Entrance Fees and Subscriptions, Donations, or any other source, for the benefit of the Guild; also of payments made, which shall be only such as have been ordered by the Council. He shall also present an Annual Account of Receipts and Disbursements at the last general meeting in the month of June.

RULES.

1. There shall be an Annual Meeting of all the Members of the Guild on S. Alban's Day (June 17) in each year, at which a Statement of

the Receipts and Disbursements shall be presented, and at which all the Officers for the ensuing year shall be elected. On that day the members shall attend Divine Service in S. Alban's Church, and a sermon shall be preached by the Warden or one of the Vice-Wardens.

2. There shall be a *General Guild Meeting* on the first Tuesday evening of each month from October to June (inclusive), at the hour of 8 p.m., when Reports from each of the Sections shall be presented, and general business shall be transacted.

3. There shall be a *Weekly Meeting* of the members of each Section during the same period, or oftener if necessary.

4. Each Section may make its own Rules or By-Laws, to be in force when approved by a general monthly meeting.

5. Each Ordinary Member or Associate shall, at least one week before admission, be proposed by one of the Ordinary Members or Associates and seconded by another, in writing, to the Secretary, and no objection having been raised, he shall be considered elected, and be received in due form; and in case any objection be raised by a member, he shall state the same to the Warden in confidence, then the Warden shall decide

whether the objection be such as shall exclude the member proposed.

6. There shall be an Entrance Fee of One Dollar, to be paid on Admission by each Ordinary Member and Associate, and a Monthly Subscription of Ten Cents, to be paid on the first Tuesday Evening of each month, from October to June, and the balance due for the remaining Summer Months on the first ensuing General Meeting in October, or the whole Yearly Subscription may be paid in advance at a General Guild Meeting.

7. No Rule or Regulation of this Constitution, shall be altered unless after notice of one month and with the consent of two-thirds of the members present at a General Monthly Meeting of the Guild.



Form of Reception

AND

Introduction of a New Member.

At the proper time in the Order of Proceedings, the member proposed for election being present, the SECRETARY shall rise in his place and addressing the Master, shall say :

Sir, it is my duty to inform you that Mr. _____ has been duly proposed and seconded as *(here state whether as Ordinary or Associate Member)* and is now present desirous of being received and introduced to the Guild.

Master.—Has any objection been offered to his election ?

Secretary.—No, sir.

Master.—Direct him to signify his assent to the Constitution and Rules, and to deposit his Entrance Fee.

(Here the new member shall sign the Roll, &c., and this done, the Secretary shall say :)

Secretary.—Sir, Mr. _____ has signed the Roll, and his Entrance Fee is paid.

The Master shall then conduct the new member to the Warden and say :

Master.—Reverend Sir, I hereby present to you Mr. ———, who has been duly proposed and seconded as Ordinary (or Associate) Member of our Guild, and has signed the Constitution and Rules, and I pray you to receive and introduce him accordingly.

The Warden shall then affix the Badge of the Guild, and taking the new member by his right hand, shall address him thus ;—all the members present standing up :—

Brother ———, I bid you welcome to the Guild of S. Alban the Martyr, and I give you the right hand of fellowship, trusting that henceforth we may be a blessing to you and that you may be a blessing to us : in the Name of the Father, and of the Son, and of the Holy Ghost. (*All the members shall respond*) AMEN.

Then the WARDEN, addressing the members present, shall say :—

Brethren of the Guild, I now introduce to you all Brother ———, who has been duly elected and received as an Ordinary (or Associate) Member, and I ask you to join with me in invoking the Blessing of God.

Let us pray.

MOST MERCIFUL FATHER, Regard, we humbly beseech Thee, with Thy gracious favour this Thy Servant on his entrance amongst us. May all his words and actions here be such as become a faithful and true disciple of our Saviour Jesus Christ, and may he continually help us to observe those sacred principles which we desire to cherish, and which may we never forget, that as fellow-members in Thy Holy Church, we ought, under the guidance of Thy Blessed Spirit, both to **LOVE THE BROTHERHOOD** and **FEAR GOD**: through **JESUS CHRIST OUR LORD.**

AMEN.

N. B.—In the absence of the Warden new members may be received by a Vice-Warden.



The Office.

&c., &c.

"The Lord make you to increase and abound in love one toward another," 1 Thess. iii, 12.

All standing up the Warden or Vice-Warden shall say :—

IN THE NAME OF THE FATHER, AND OF THE SON,
AND OF THE HOLY GHOST.

R.—AMEN.

V. Blessed are all they that fear the Lord ;

R. *And walk in his ways.*

V. Except the Lord build the house ;

R. *Their labour is but lost that build it.*

V. Our help standeth in the Name of the Lord ;

R. *Who hath made Heaven and Earth.*

V. Help us now, O Lord ;

R. *O Lord, send us now prosperity.*

V. Prosper Thou the work of our hands upon us ;

R. *O prosper Thou our handy-work.*

V. Glory be to the Father, and to the Son, and to the Holy Ghost ;

R. *As it was in the beginning, &c.*

ANTIPHON.

I must work the works of Him that sent Me
while it is day.

THE CHAPTER.

*To be read by the W. or V. W., from one of the
following Scriptures :—*

St. Matt. XXV. 34-40.	St. James, I. 22-27.
Rom. XII. 1-5.	1 St. Peter, I. 3-9.
Gal. VI. 6-10.	————— 13-23.
Titus, II. 11-14.	1 St. John, IV. 7-12.

ANTIPHON.

I must work the works of Him that sent Me
while it is day; the night cometh when no man
can work.

V. The Lord be with you ;
R. *And with thy Spirit.*

(Then all kneeling.)

Let us pray.
Lord, have mercy upon us,
Christ, have mercy upon us,
Lord, have mercy upon us,
OUR FATHER, &c.

O God, forasmuch as without Thee we are not able to please Thee, mercifully grant that thy Holy Spirit may in all things direct and rule our hearts ; through JESUS CHRIST OUR LORD.

AMEN.

MOST GRACIOUS LORD, Whose we are and Whom we serve, we most humbly beseech Thee, to regard with Thy favour all our doings and deliberations for the glory of Thy Name, and the well-being of Thy Church, (*especially*).—Bestow on us the spirit of prayer and self-sacrifice, the spirit of love and liberality, the spirit of wisdom and zeal, that we may approve ourselves Thy faithful servants, and, ever working humbly and heartily for Thee and with Thee, may at last in Thy eternal glory receive the blessed reward of our earthly labours from Thee, Who with the Father and the Holy Spirit, livest and reignest, one God, world without end.

AMEN.

Here shall be transacted the business of the Meeting in the following order :

1. Calling the Roll of Members.
2. Reading and confirming of the Minutes.

3. Proposal, Enrolment and Reception of new members.

4. Election of Officers.

5. Official Reports.

6. Correspondence.

7. General Business. Conference on matters of interest to the Guild.

The Guild shall then be closed; the Warden or (V.-IV.) addressing the members all standing:

God be gracious unto you, my brethren, and give you all a heart to serve Him and to do His will with a good courage and a willing mind.

Let us pray.

* ALMIGHTY GOD, our Heavenly Father, Who art ever ready to hear the devout prayers of Thy servants, Bless, we humbly beseech Thee, our Guild, and further with Thy continual help all who labour in it in Thy fear and for Thy glory. Grant to all the members lowliness of spirit, steadfastness of faith, and perseverance in all good works. Unite them in the bonds of peace and love, and bring them at last to Thy Heavenly Kingdom: through our Lord and Saviour JESUS Christ.

AMEN.

** This prayer may be constantly offered by the members for each other in private, in Church, and at the Holy Communion.*

Let us pray for our Bishop, the Clergy, and our Brethren of the Church in this City.

O MERCIFUL FATHER, the Author and Giver of all goods gifts, Visit, we pray Thee, with Thy love and favour the Bishop of this Diocese, the Ministers and Stewards of Thy Holy Word and Sacraments, and the Congregations committed to their charge in this City. Bless them in their bodies and bless them in their souls. Knit their hearts more closely in love to Thee and to one another. Make them sound in faith and holy in life. So may each and all in their vocation and ministry do unto Thee true and laudable service, and fail not finally to attain Thy heavenly promises; through JESUS Christ our Lord.

AMEN.

Let us pray for the whole Church.

O GRACIOUS LORD AND SAVIOUR, Look down we beseech Thee on Thy Holy Catholic Church wheresoever spread over the face of the whole earth. Fill it with all truth, and in all truth with all peace. Where it is corrupt, purify it; where it is in error, direct it; where it is superstitious, enlighten it; where anything is amiss, reform it: where it is in want, furnish it; where it is right, strengthen and confirm it; where it is divided and

rent asunder, make up the breaches of it; for the honour and glory of Thy Most Holy Name.

AMEN.

O God, the Strength of all them that put their trust in Thee, mercifully accept our prayers; and because through the weakness of our mortal nature we can do no good thing without Thee, grant to us (*who are present, and to all our absent members*) the help of Thy grace, that in keeping of Thy Commandments we may please Thee both in will and deed; through JESUS CHRIST OUR LORD.

AMEN.

THE ALMIGHTY AND MERCIFUL GOD, THE FATHER, THE SON, AND THE HOLY GHOST, BLESS, PRESERVE, AND KEEP YOU, NOW AND FOR EVER.

AMEN.



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